

Post Falls Junior Tackle Board Meeting Minutes

Date/Time: February 9, 2016 – 7:00 pm

Location: PFHS – Library

In Attendance: Sara Rodriguez, Dan Pearse, Laurie and Spencer Sessions, Brittany Teverbaugh,
Brenna Stanaway

Team Managers: Angie Rutherford

Visitors: John White, Todd Curtis, Cory Gentry

The meeting was called to order by Spencer Sessions at 7:03 pm.

Cheer

- Proposed registration fees – See provided estimate
- Need to setup a Cheer only checking account
- Sara to check to see if we can apply that separate checking account to the cheer registration on the website.
- Been looking at uniform options.
- Would like to borrow some money (couple hundred dollars) from football to get their fundraising efforts started this summer.
- Will research a cheer coach certification.

Financial Update

- Proposal – move banking from Community First to Numerica – unanimous vote to move banking.
- Dan purchased a couple tables.
- Would like to handle concessions as a separate account.
 - Start with what we need for initial inventory.
 - Allow Concessions manager to have a debit card for that account only.
 - Set a limit to what \$'s are in that account.
 - Setup some processes (i.e., a cash count when volunteers change shifts).
- Reimbursement form will be created.

Concessions

- We have a potential interested party for Concessions Manager.
- Need to make sure we have a support structure for that person.

Key's

- Key inventory – get all keys turned in.
- Setup a process for key tracking.
- Action Items: Need all key's brought to next meeting.

Equipment

- Need to put together a waiver for parents to sign when they want to use their own equipment

Scholarship Program

- Require scholarship kids to put in 10 amount of hours. Running chains, running the clock, working the pre-season bbq, and work concessions.
- Any athlete not meeting their hours, coach will be notified and the player will be suspended.
- Verbaige to include in the contract:
 - Have their volunteer time scheduled by the Monday prior to the first game of the season.
 - If they miss a scheduled volunteer time, they must re-schedule. If they miss 2, they will be suspended.
- Send draft contract prior to next meeting for review.

Marketing

- Sponsoring – need to re-look at our sponsor levels and look for sponsors for next year.
- Courtney Meyer nominated to head this up.

To-Do – future meeting items

- Work to recruit parents and coaches to train to be a ref.
- Setup the fields so that parents are not allowed to mingle with the team and coaches.
- April meeting – photographer presentations

Coach/Team Manager Discounts

- Discussed at the last meeting – potentially a teared option
- Needs to be decided on yet
- Keep in mind USA Cert and CPR costs
- Option proposed: Everyone pays for their kid, the league pays for the USA football cert, and League schedules a CPR training that is paid for.
- Recommend removing Team Manager Discount – approved by all.
- Reimburse USA Cert and CPR once class has been taken.

Bi-Laws

- We are amending the by-laws to include placing the YMCA on our insurance provider. We have a couple teams that want to play spring football. This will allow us to use our own equipment, which is better than the equipment they would provide.

Equipment

- We will be putting out helmets on a 3 year replacement program based on previous meeting discussions. This will allow us to keep up on current helmet technology and provide good quality equipment to our players.

Registration Fees

- 3-4th Grade => \$70
- 5-8th Grade => \$115

Spring Football Options

- YMCA Competitive League

- 7-on-7 Passing League with CDA

Important Dates

- BBQ – August 8, 2016 (tentative)
- Jr Tackle Camp – July 25-28, 2016
- Friday, May 20, 2016 – Spokane Empire vs Tri Cities – we will get a set amount of tickets per team and the league will get \$3-4 per ticket

Next Meeting

- Tues, March 8, 2016 @ 7pm at the PFHS Library
- Regular board meeting will be short followed by a mandatory meeting for the coaches

The meeting was closed at 8:30pm.

March, June, November Board Meetings are mandatory for coaches.